

ZOOM: Default Password Protected Cloud Recordings

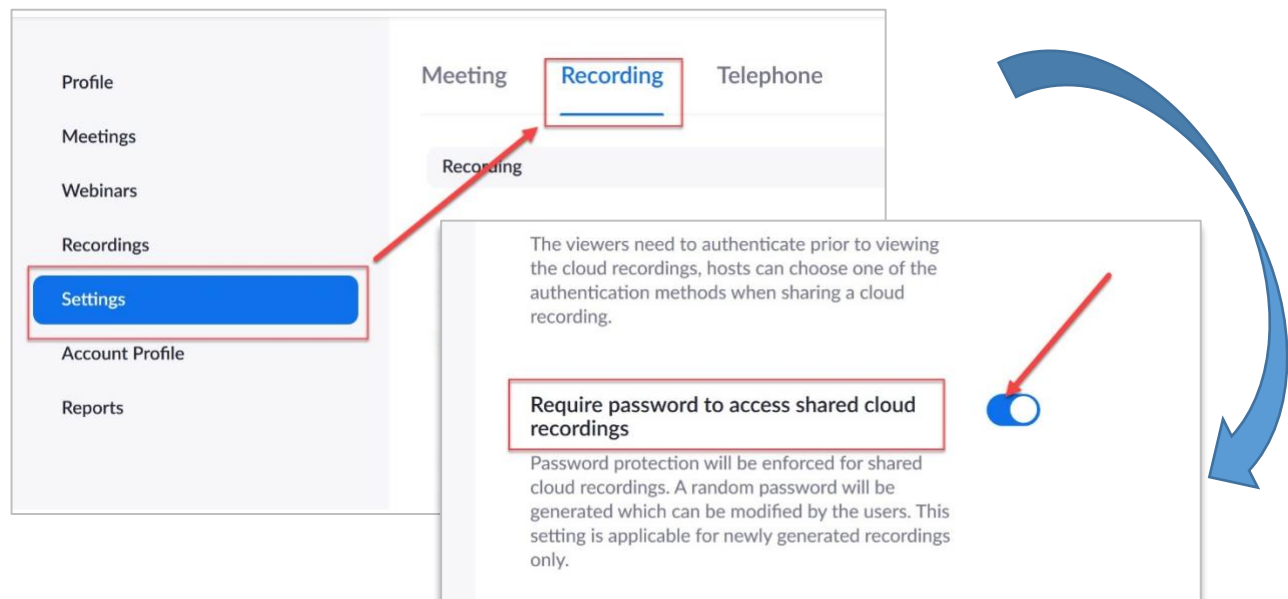
Zoom has recently added an additional security feature. They have put a password, by default, on the cloud recordings. The password is automatically generated, and cannot be preset. But there are several options if you want to change this feature:

- A. You can remove the password requirement.
- B. When a recording is finished rendering, forward the confirmation email, with password.
- C. Share the cloud recording via the portal [umd.zoom.us].

Remove the default password for cloud recording permanently

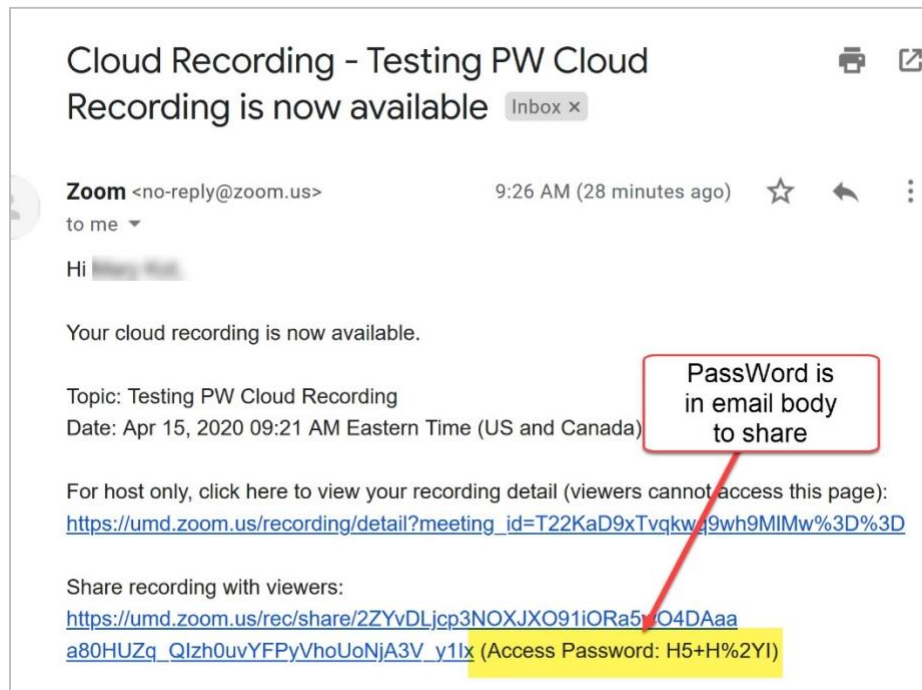
1. Go to <http://umd.zoom.us>
2. Sign in with your UMD directory ID and password.
3. Navigate to the **Settings** link.
4. Make certain that you are on the **Recordings tab**.
5. Scroll down to the **“Require password to access shared cloud recordings”** selection.
6. Deselect that feature

Now, every recording from that point onward will not have a password.



Forward the confirmation email, with recording link and auto-generated password, to the participants

When a cloud recording is finished rendering, the Host of that meeting is emailed with the link to the recording, and the password for that recording. This email can be forwarded to others.



Share the cloud recording via the portal [umd.zoom.us]

All meetings and all recordings can be found in the portal. Cloud recordings can be shared, and the password edited, or removed.

1. Sign in to the <http://umd.zoom.us> portal.
2. Navigate to the **Recordings link**.
3. Make sure you are on **Cloud Recordings** tab.
4. Find the recording that you want to share.
5. Click the **Share button**.
6. A pop-up window displays. If a password was assigned, it will show in the **"Password protect"** box. It can be edited, and if so, click the **Save** button. It can be removed by sliding the "Password protect" button.
7. Review the **"Recording Link Information"**.
8. Click the **Copy to Clipboard** button.
9. To **share**, paste in an email, etc.

Share this cloud recording

Share this recording

- Publicly
- Only authenticated users can view

Viewers can download

On-demand(Registration Required)

Password protect

Recording Link Information

Start Time : Apr 15, 2020 09:21 AM

Meeting Recording:
https://umd.zoom.us/rec/share/2ZYvDLjcp3NOXJXO91iORa5wO4DAa80HUZq_Qlzh0uYFPyVhoUoNjA3V_y1lx

Access Password: H&H261kk

Select, copy and paste the recording links.