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Sent: Friday, March 07, 2014 9:37 AM

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Cc: oraaupload; Denise J Clark

Subject: ORA's Annual Reminder for Proposal Submissions-Springbreak March 17 & 18

Importance: High

Dear Colleagues,

In preparation for the Spring break campus closure, this is ORA's annual reminder concerning proposal processing and submissions. ORA staff will not be available March 17 & 18 while the campus is closed. It is important that proposals due during that time get to us promptly in order to have them submitted by close of business Friday, March 14.

We would appreciate you sharing this information with faculty and staff within your departments and encourage them to submit their proposals on time to meet sponsors' deadlines.

Regards,

Toni